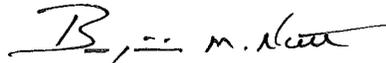


**US Army Joint Munitions Command (JMC)
Public Affairs Office
JMC Regulation 600-2**

SUBJECT: The Ammunition Hall of Fame (HOF)

2 0 FEB 2014



BENJAMIN M. NUTT
Colonel, LG
Chief of Staff

Applicability. This policy applies to the US Army Joint Munitions and Lethality Life Cycle Management Command (JM&L LCMC), JMC, Program Executive Office Ammunition (PEO Ammo), Armament Research Development and Engineering Center (ARDEC) and to any other ammunition related organization.

Decentralized Printing. All installations may locally reproduce this regulation.

Supplementation. The proponent authorizes supplementation of this regulation. Please send one copy to the proponent.

Proponent. The JMC Historian (AMSJM-PA) is the proponent of this regulation. Users may send comments or recommendations to AMSJM-PA, HQ, JMC, 1 Rock Island Arsenal, Rock Island, IL 61299-6000, email: usarmy.RIA.mbx.ammo-halloffame@mail.mil.

Distribution. Approved for electronic distribution from: [https://jmcsp.osc.army.mil/sites/G6/IMP/PolRecMan/Publications SOPs/default.aspx](https://jmcsp.osc.army.mil/sites/G6/IMP/PolRecMan/Publications/SOPs/default.aspx). Will also be published on JMC public website for public accessibility: <http://www.jmc.army.mil/Historian/HallOfFame.aspx>.

<u>Contents</u>	<u>Paragraph</u>	<u>Page</u>
Purpose	1	2
Discussion	2	2
Responsibilities	3	2
Procedures	4	3
Appendix A - Nomination Form		7
Appendix B - Program Logo		9
Appendix C - Evaluation Criteria		10
Appendix D - Acronyms		12

1. Purpose. The purpose of the Ammunition HOF is to honor and preserve the memory of former members of the ammunition community for their exceptional leadership, service, dedication to duty, and contributions in support of the ammunition mission. The program's intent is to preserve history and give all members of the ammunition community a sense of heritage, honor, pride, and belonging. The following guidelines prescribe policies and procedures for the nomination, selection and induction of individuals into the Ammunition HOF.

2. Discussion.

a. Ammunition management and execution is a primary activity within the US Army which has a history that extends back to the Revolutionary War. The Army's ammunition community provides conventional and select smart ammunition products and logistics capabilities to all Services and Warfighters and other non-Defense Department customers worldwide.

b. Throughout history, ammunition employees have demonstrated significant efforts to advance, modernize, manage, and supply safe and effective ammunition throughout the world to improve our Nation's defense.

c. The ammunition community is comprised of both military and Civilian personnel, engaged in support, supply, design, acquisition, technology, production and sustainment activities. A variety of candidates from various types of positions and from different command locations within the ammunition community have equal opportunity to be inducted for significant achievement and accomplishments. Nominees may come from Civilian personnel, military personnel, Civilian executive/Senior Executive Service, military officer/Commander, Quality Assurance Specialist (Ammunition Surveillance) (QASAS), acquisition, or research and development types of positions in the ammunition field.

3. Responsibilities.

a. The JMC Deputy to the Commander appoints the HOF selection board and administers the Hall of Fame program.

b. The HOF project officer, the JMC historian, serves as the point of contact for all matters pertaining to the induction, information, criteria, selection board procedures, ceremonies, plaques, displays, certificates for induction and all other Hall of Fame activities.

4. Procedures.

a. Award Eligibility.

(1) Any former JM&L LCMC, JMC, PEO Ammo, ARDEC or ammunition enterprise/community employee, separated for at least 2 years who has made a significant long-term contribution to the ammunition mission or has provided outstanding customer service and has shown exemplary work ethic during their tenure at an ammunition command, may be nominated. Former employees include all military (active duty and reserve components) and government Civilians. Contractor employees are not eligible for consideration or induction.

(2) A 2-year separation from the nomination data call date (published every year on JMC public website – Ammunition HOF site: <http://www.jmc.army.mil/Historian/HallOfFame.aspx>) is required for consideration. Separation includes: reassignment, retirement, or discharge. If deceased, the nominee is eligible immediately without regard to length of separation.

(3) The term “significant” refers to any specific or continuous accomplishment positively affecting a large segment of ammunition enterprise employees, customers or vendors.

(4) The term “long-term” refers to the length of time of the positive effects of the action(s), and not to the length of service of the nominee. Length of service is not an issue for eligibility.

b. Nomination.

(1) The HOF project officer coordinates all nominations.

(2) Any current, prior, or retired ammunition employee, or a family member or friend, may submit a nomination. There is no limit to the number of nominations allowed.

(3) To be considered by each year’s selection board, nominations must be submitted to the Hall of Fame project officer by a determined date in December announced via email and posted on the JMC public website.

(4) The HOF nominations should include individuals only. The selection board will not consider groups. Nominations must include the following:

(a) The completed JMC Form 600-2, Ammunition HOF Nomination Form (Appendix A).

(b) The nomination form requests a one to two page narrative description of the nominee's significant, enduring contributions to the ammunition mission. Remember, the candidate must have demonstrated long-term contributions. The write-up must demonstrate that the individual's contribution has made a lasting, positive impact on ammunition business practices or mission which includes life cycle functions of technology, systems development, acquisition, production, sustainment, and demilitarization. Narratives must contain concrete and quantifiable examples of the nominee's accomplishments.

OR

A one to two page narrative description outlining how the nominee's outstanding customer service practices and exemplary workmanship supported the ammunition mission. Again, the examples of the person's accomplishments must be specific and measurable.

(c) A one-paragraph proposed plaque/award citation on the nomination form.

(d) Written testimonial(s) or letters of recommendation from the nominee's former co-workers, subordinates or supervisors are encouraged but optional. Testimonials should contain specific examples of accomplishments and should be kept to one typed page in length.

(e) Any other supplemental documentation supporting the nomination may also be submitted, but is optional. This may include supporting letters of recommendation, newspaper clippings, historical references, etc.

(f) A "head and shoulders" professional style colored photograph of the nominee is preferred, but any photo will be accepted.

(5) The project officer will review all nominations. Incomplete nominations will be returned; the nominator will be allowed to complete the application if time permits. If additional supporting information is necessary, the project officer will advise the nominator. If corrective action is not taken, the nomination will be returned to the nominator without action.

c. Selection.

(1) Designated senior representatives will be panel members from the following ammunition organizations to comprise the selection voting board:

JMCR 600-2
SUBJECT: The Ammunition Hall of Fame (HOF)

JM&L LCMC - One Senior Representative

PEO Ammunition – Three Senior Representatives

ARDEC - Three Senior Representatives

JMC - Three Senior Representatives consisting of:

MLRC – One Senior Representative

Directorates/Special Staff – One Senior Representative

JMC Ammunition Installations - Will rotate in one different Commander/Deputy Commander each year

(2) The JM&L LCMC Commanding General (CG) will make the final induction determination after the selection board completes electronic scoring.

(a) After nominations are submitted to the project officer electronically, nominations will be prepared for web upload. The selection board will meet to discuss the voting process. Selection board members will review the nomination packages electronically via a CAC-enabled, access-restricted webpage and complete a scored evaluation (Appendix C).

(b) Each selection board member will evaluate each candidate by inputting scores into the scorecard. Nominations receiving a score of 70 points or higher will be recommended for induction by the selection panel to the JM&L LCMC CG. All results will be briefed to the JMC Chief of Staff by the project officer prior to being forwarded for the final review and induction decision to be made by the JM&L LCMC CG.

(c) Nominees not selected for induction will be automatically reconsidered for one year after the year they were nominated. After the consideration period ends, the program coordinator will contact the nominator and offer suggestions for nomination improvements, in the event they wish to re-nominate a candidate. If a nominee has not been inducted into the HOF after being nominated three consecutive times, nominators must wait one year before nominating the candidate again.

d. Induction.

(1) Each person selected for induction, or his next of kin/descendent if the selectee is deceased, is notified of the selection in writing and formally invited to attend the induction ceremony. Funding is not provided for travel, participation,

or attendance to the annual induction ceremony. Attendance to the event is voluntary. If the inductee is not present for the ceremony, their awards are mailed to them or their next of kin.

(2) Official announcement of the inductees is made prior to the induction ceremony. Inductees' nominations and biographical information are maintained by the program coordinator and may be uploaded to the web, published in various mediums, and displayed in the Ammunition HOF display. Historian will coordinate with inductees or next of kin to obtain written consent to publish induction information to the public web.

(3) The HOF project officer coordinates the induction ceremony. The location of the induction ceremony is determined and posted each year. Sites or installations may be requested to create identical ceremonies to honor inductees associated with their command and participate in the master ceremony via VTC. The ceremony is open to all employees.

(4) Each inductee receives a plaque and certificate from the JM&L LCMC CG. The name, photograph, and accomplishments of each inductee are placed on a wall display of the "Ammunition Hall of Fame" located in the JMC Headquarters building. The JMC ammunition installations may create an Ammunition Hall of Fame display to feature inductees associated with their installations. This must be accomplished with the installation's own funding. JM&L LCMC, PEO Ammo, or ARDEC may create a duplicate Ammunition HOF in its entirety or create smaller versions which features inductees associated with their commands, but must use their own funding.

(5) Ammunition HOF inductee nominations are automatically forwarded to the Ordnance Corps Hall of Fame and US Army Materiel Command HOF by the project officer for consideration for induction into these halls of fame.

APPENDIX A

THE AMMUNITION HALL OF FAME NOMINATION FORM (JMCR 600-2)

Section I: NOMINEE INFORMATION

1. Date of Nomination: 2. Nominee's Name:

3. Nominee's Title:

4. Nominee's Current Address OR Next of Kin's Name and Address:

(Please indicate if the nominee is deceased and provide contact information for a surviving spouse or next of kin)

5. Nominee's or Next of Kin's Current Phone Number:

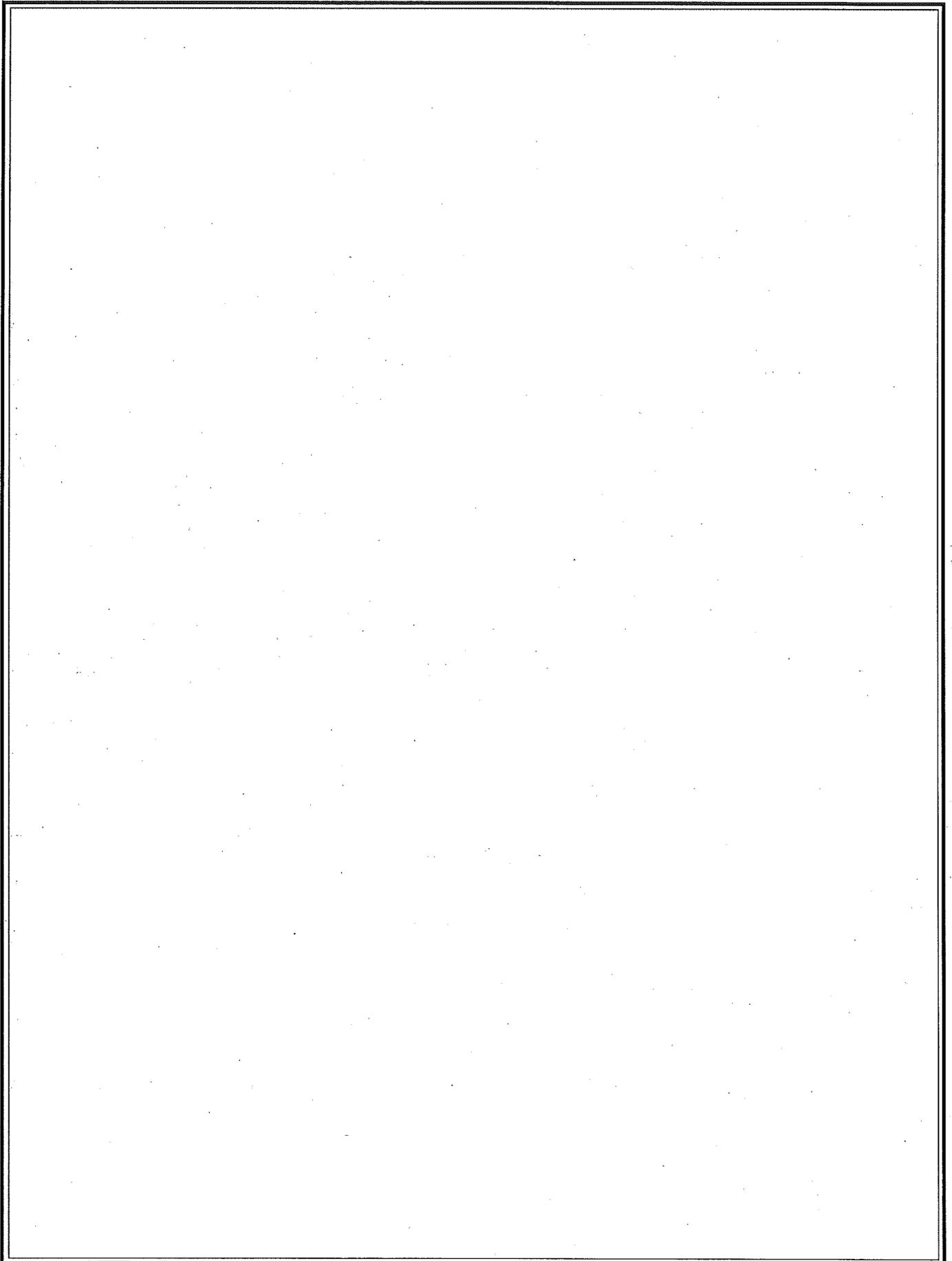
6. Nominee's or Next of Kin's Current E-mail Address:

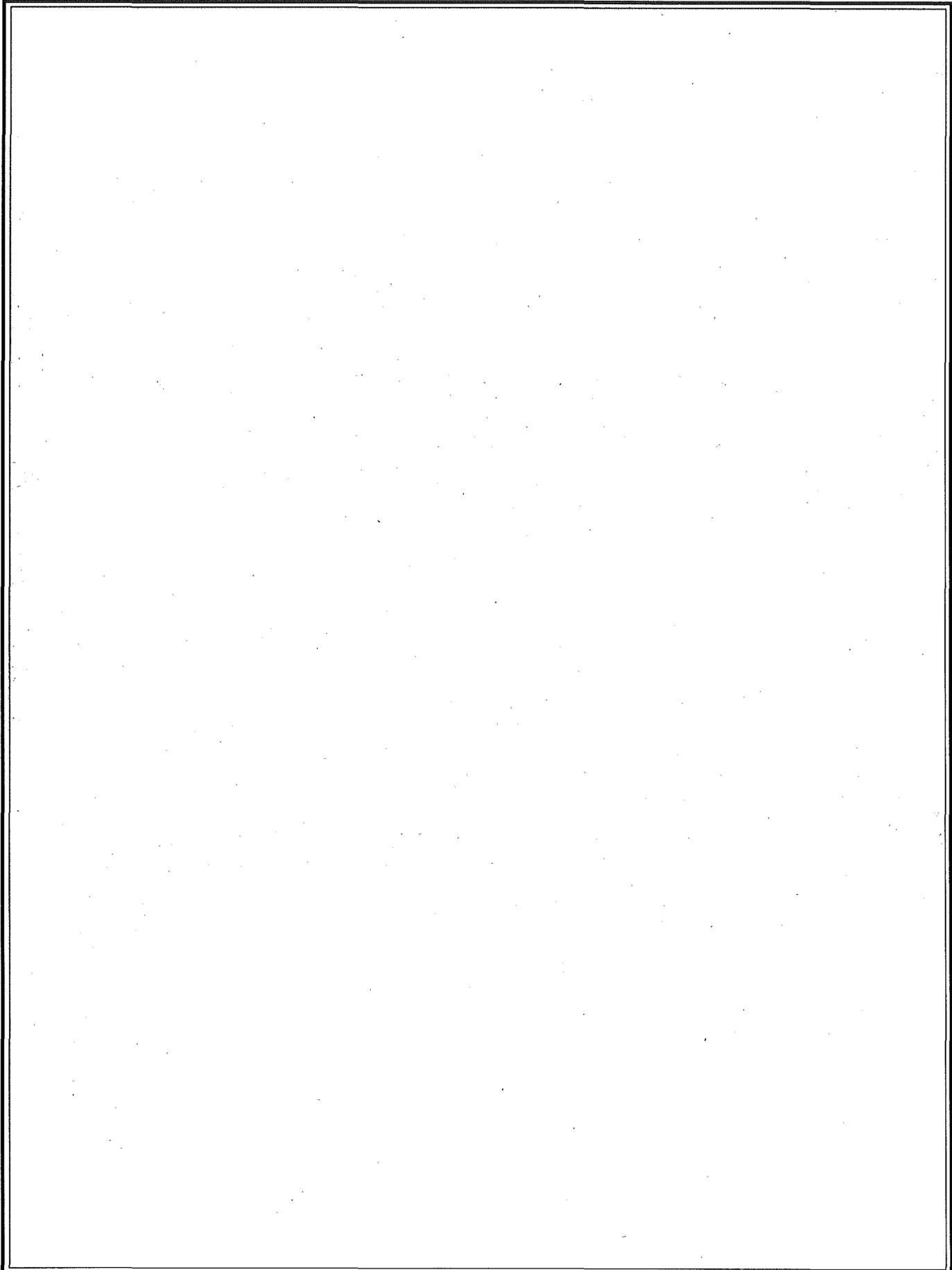
7. Career Service in an ammunition command or in the ammunition community:

(If the nomination is justified on contributions in more than one position or assignment, list each)

Command	Position/Title	Year	to	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>

8. Significant Accomplishments (Required): In a 1-2 page narrative, please describe and highlight the nominee's notable accomplishments to the ammunition mission. Topic examples may include leadership, innovation, vision, superior performance, projects, mentorship roles, significant cost savings for an organization and more. The write-up must demonstrate that the individual's contribution has made a lasting, positive impact on ammunition business practices or mission, which includes life cycle functions of technology, systems development, acquisition, production, sustainment, and demilitarization. Remember to use concrete examples and quantifiable data where possible.





9. Supporting Documents (Optional): Please attach any testimonials (letters of recommendation) and supporting documentation with your nomination form. This is optional and not required for consideration.

10. Photo: Please attach headshot or professional photograph with this nomination form in jpg format. If professional photo is not available, alternative photos will be accepted.

11. Proposed Plaque/Award Citation (One Paragraph):

Section II: NOMINATOR INFORMATION

12. Nominator's Name:

13. Nominator's Title:

14. Nominator's Phone Number:

15. Nominator's Address:

16. Nominator's E-mail Address:

JMCR 600-2
SUBJECT: The Ammunition Hall of Fame (HOF)

APPENDIX B

LOGO DESIGN

The Ammunition Hall of Fame will be distinguished by the following logo on announcements, websites, program brochures, or used in any other manner in relation to the program.



APPENDIX C

EVALUATION CRITERIA

Weight	Descriptors Points	Fair 0-2	Good 3-4	Excellent 5-7	Superior 8-10	Score
5	Significant Accomplishments	Accomplishments listed, but are considered rudimentary to daily operations. There are no indications that the accomplishments impacted the mission or lasted over time.	Some accomplishments are provided that directly impacted the ammunition mission. Accomplishments were significant during tenure, but have not lasted over time.	Several accomplishments are listed and the contributions provided a lasting impact in the conduct of ammunition management, production, development, acquisition, technology, or logistics, evident in today's operating environment.	Numerous accomplishments relevant across several areas of ammunition management, applicable to higher Army initiatives, provided significant cost savings and had a lasting impact on any facet of mission. Accomplishments are relevant in today's operating environment.	
2	Innovation	No specific innovations are listed or attributed to the nominee.	Nominee participated on a team that advanced ammunition products, business practices, management, or mission.	Nominee significantly contributed to or led the advancement of specific products, ammunition programs, management, or business practices.	Nominee invented a concept, business practice, item/product, system, scientific or technological advancement that changed ammunition or the mission. Innovative efforts are still in practice today, or clearly provided the foundation for further advancement.	
1.5	Leadership	Nominee led smaller offices or teams, making decisions at a lower level within command.	Nominee led or managed an office division or larger organization, impacting significant ammunition decisions. Responsible for oversight of critical programs or elements of the ammunition business. Earned significant respect from peers and leaders.	Nominee led or directed programs/directorates that managed a critical segment of the ammunition business. Managed a large portion of ammunition funding, critical for the successful completion of significant programs or portions of the ammunition business. Characterized as a mentor with strong Army Values.	Nominee led organizations for much of their career gaining more responsibility over time. Made critical decisions, which changed ammunition products or management for the better. Managed a large portion of the ammunition budget, ensuring ammunition readiness or advancement. Mentored and created collaborative working environments w/Army Values.	

JMCR 600-2

SUBJECT: The Ammunition Hall of Fame (HOF)

Weight	Descriptors Points	Fair 0-2	Good 3-4	Excellent 5-7	Superior 8-10	Score
.5	<i>Publications/References</i> <i>(References may be endorsements, letters, additional info, etc.)</i>	No publications listed or references mentioned or provided.	Minor publications or references are mentioned. Publications are attributable to groups or several authors.	Nominee wrote notable publications, specific to ammunition. One or more publications provided for reviewer, or are easily accessible for consideration.	Nominee wrote several publications, manuals, pamphlets, articles or books that impacted or changed the path for ammunition. Publications provided or accessible for consideration.	
.5	<i>Variety of Assignments/Education</i>	Nominee served in one area or minor area of ammunition across career. Participated in minimum level of higher level education for personal achievement or advancement.	Nominee held multiple assignments/positions across the ammunition field, conquering new challenges and responsibilities over time. Participated in courses/programs/classes that impacted the direction of their career.	Nominee held a variety of positions in ammunition commands or organizations; progressing into a leader while expanding their breadth of ammunition knowledge. Participated in several specialized courses or advanced schooling.	Nominee held multiple assignments/positions, progressing to a high level executive position in any aspect of the ammunition field. Accepted new challenges and responsibilities. Served as key leadership or senior executive position, carrying a large responsibility for the successful management of ammunition. Participated in numerous specialized courses, or schools.	
.5	<i>Awards</i>	Nominee received government level awards. Awards do not specifically state accomplishment towards ammunition, but indicate a high level of performance.	Nominee received government level awards for performance or achievements. Some awards are specific to contributions in the ammunition field.	Nominee received several awards within or outside the government. Awards are for specific achievements towards ammunition.	Nominee received numerous government awards. Received Army/Department of Defense or National level awards outside the government for accomplishments within ammunition. Significant program recognition i.e., Induction into Ordnance Corps Hall of Fame, Samuel Sharpe, Employee of the Year, etc.	

APPENDIX D

ACRONYMS

ARDEC	Armament Research Development and Engineering Center
AMC	US Army Materiel Command
CG	Commanding General
DoD	Department of Defense
HOF	Hall of Fame
JMC	US Army Joint Munitions Command
JM&L LCMC	Joint Munitions and Lethality Life Cycle Management Command
PEO AMMO	Program Executive Office Ammunition
QASAS	Quality Assurance Specialist (Ammunition Surveillance)