

# **U.S. ARMY DONATIONS PROGRAM**

## **ORDER ASSISTANCE GUIDE**



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## PROGRAM OVERVIEW



Since 1928, the Army has provided excess/obsolete rifles, ammunition, and clips to American Legion posts, Veterans of Foreign Wars posts, Disabled American Veterans chapters, and other veterans organizations free of charge for various purposes such as performing military funeral honors, and to use at parades or other events. To take advantage of this program you will need to communicate with:

### **TACOM**

**TANK AUTOMOTIVE AND ARMAMENTS COMMAND**  
MANAGES THE ARMY'S GROUND EQUIPMENT SUPPLY CHAIN  
PROVIDES M1 GARAND RIFLE

[WWW.TACOM.ARMY.MIL/ILSC/DONATIONS/RIFLES](http://WWW.TACOM.ARMY.MIL/ILSC/DONATIONS/RIFLES)

### **JMC**

**JOINT MUNITIONS COMMAND**  
MANAGES AMMUNITION FOR THE DEPARTMENT OF DEFENSE  
PROVIDES CALIBER .30 ROUNDS/CLIPS

[WWW.JMC.ARMY.MIL/CEREMONIALAMMO.ASPX](http://WWW.JMC.ARMY.MIL/CEREMONIALAMMO.ASPX)

**ORGANIZATIONS AUTHORIZED  
TO PARTICIPATE IN PROGRAM:**

LAW ENFORCEMENT AGENCIES

VETERANS SERVICE ORGANIZATIONS (VSO)

NATIONAL CEMETERIES

**UNAUTHORIZED ORGANIZATIONS**  
(Per Army Regulation 71-32)

ACTIVE U.S. MILITARY

NATIONAL GUARD

RESERVE ORGANIZATIONS

The ceremonial rifle and ammunition programs are conducted in accordance with Title 10, United States Code § 4683 (Per Army Regulation 700-131).

## IMPORTANT THINGS TO KNOW BEFORE YOU GET STARTED

Before you can request ceremonial ammunition, you must first start with TACOM to get your rifles. JMC can't provide ceremonial ammunition to organizations that use privately-owned weapons or that borrow weapons from another organization.

If you **DO NOT** have TACOM rifles assigned to you, you will need to complete the request forms to get them.

## **PLACE CEREMONIAL AMMO REQUEST WITH JMC**

**Send order request forms to JMC via email. Emailing request forms allows the order to be processed quickly and efficiently.**

Requesting ceremonial rifle ammo from JMC by mail can add 2-3 weeks to the ordering process.

Forms can be found on the JMC website:

**[WWW.JMC.ARMY.MIL/CEREMONIALAMMO.ASPX](http://WWW.JMC.ARMY.MIL/CEREMONIALAMMO.ASPX)**

e-mail completed forms to:

**USARMY.RIA.JMC.MBX.CARG@ARMY.MIL**

(Please upload completed forms as attachments.)

Fax completed forms to:

**309-782-7292**

If no one in the organization has e-mail, then forms can be mailed as a last resort.

**REQUESTS ARE PROCESSED WITHIN  
4-8 WEEKS OF RECEIPT**

Mail forms to:

**JOINT MUNITIONS COMMAND  
ATTN: AMJM-ML  
2695 RODMAN AVE  
ROCK ISLAND, IL 61299-6000**

For authorized organizations, forms are sent to the following officer's residential address:

Officer of AL = Commander or Adjutant

Officer of VFW = Commander, Quartermaster

Officer of DAV = Commander or Adjutant

Officer of MCL = Commandant, Sr. Vice Commandant

Officer of AMVETS = Commander, 1st Vice Commander

Request for forms must provide the current post officer's name (as listed above), home mailing address, phone number, post designation, post number, and the city/state where the post is located.

JMC uses two request forms.

To request blank rounds of ammunition:

**THE VETERANS ORGANIZATION REQUEST FOR  
CARTRIDGE CALIBER .30 BLANK,  
AMSJM FORM 725-1**

To request clips:

**THE VETERANS ORGANIZATION REQUEST FOR  
CTG .30 CALIBER 8 ROUND CLIPS,  
AMSJM FORM 725-2**

The use of ceremonial ammunition obtained from sources other than the Joint Munitions Command is prohibited and could result in damage to the rifle or could cause serious harm or injury to the user.





## THINGS TO KNOW

### PROCESSING YOUR REQUEST FOR CEREMONIAL AMMUNITION AND/OR CLIPS

Once your request is received, JMC will initiate the request process and confirm your organization is a VSO.

If your organization is confirmed as a VSO, JMC will send your request to the national headquarters for approval to release the ammunition and/or clips requested from the inventory. Then the request will be prepared, boxed, and shipped.



# JMC FORM EXAMPLE

## AMSJM FORM 725-1 FOR BLANK ROUNDS OF AMMUNITION

### VETERANS ORGANIZATION REQUEST FOR CARTRIDGE, CALIBER .30 BLANK

Only authorized organizations that have been issued weapons through the Ceremonial Rifle Program at the US Army TACOM Life Cycle Management Command in Warren, MI are authorized to order, receive, and use blank ammunition and/or clips. If you have privately owned weapons or borrow weapons from another organization, your organization is not authorized to receive blank ammunition and/or clips through this program.

RETURN COMPLETED FORM TO:  
HQ Joint Munitions Command  
ATTN: AMSJM-MLD  
2695 Rodman Ave  
Rock Island IL 61299-6000  
Phone TOLL FREE 877-233-2515  
USARMY.RIA.JMC.MBX.CARG@ARMY.MIL

DATE 5 JAN 2021

**\*\*ORDER FORMS MUST BE RETURNED WITHIN 30 DAYS OF RECEIPT. Failure to do so may cause a delay in processing your request.**

Please print in the box below the first and last name of the person who will be receiving the ammunition, and the address of where the ammunition can be delivered during daytime hours. Please include a phone number where the individual may be reached if necessary. **SHIPPING AMMO TO THE POST MUST HAVE PRIOR APPROVAL FROM THIS OFFICE.**

SHIP TO ADDRESS		ALTERNATE SHIP TO ADDRESS	
Name of Individual Receiving Ammunition		PLEASE PROVIDE AN ALTERNATE NAME/ADDRESS	
John Doe		James Veteran	
Physical Address - PO Box Numbers are Not Acceptable		Physical Address - PO Box Numbers are Not Acceptable	
100 Main Street		1322 North Side Road	
City	State Zip Code	City	State Zip Code
Smalltown	GA 31906	Smalltown	GA 31906
Telephone Number (REQUIRED)		Telephone Number (REQUIRED)	
706-544-1320		706-544-1591	
RESIDENTIAL ADDRESS <input checked="" type="checkbox"/>	PLEASE CHECK ONE COMMERCIAL ADDRESS <input type="checkbox"/>	RESIDENTIAL ADDRESS <input checked="" type="checkbox"/>	PLEASE CHECK ONE COMMERCIAL ADDRESS <input type="checkbox"/>
DOD AMMO CODE	DESCRIPTION	UNIT OF ISSUE	ORDER QTY - 1 OR 2
1305-A222	ctg caliber .30 BLANK - for M1 Garands, Enfields, Springfields	Wood Wirebound box (2 metal cans) = 1,240 rounds	2480

All ammunition is shipped via FedEx Ground from Lake City Army Ammunition Plant, Independence, MO. A signature is required upon delivery for proof of receipt. Prefer shipment be to residential address. Ammunition will not be left without a signature. A phone number is required. All blank ammunition is free of charge in its entirety.

### CONFIRMATION

By your signature below, you are confirming that this request is for issue and use by VFW Post 300 (AL, VFW, AMVETS, etc.)

1355 North Main Street Smalltown GA 31905

Post Number Post Address City State Zip Code

x John Doe Post Commander

Signature of Post Commander, Adjutant, or Quartermaster (VFW) Official Designation

For HQ JMC Entry only

Document No: W81YWB-

AMSJM Form 725-1, JAN 2021

REPLACES AMSJM Form 725-1, October 2020, WHICH CAN NOT BE USED.

**.30 CALIBER BLANK AMMUNITION**

## **AMSJM FORM 725-1 .30 CAL BLANK AMMUNITION GUIDANCE**

**If the requirements are not met, your form will be returned, CAUSING DELAYS in your order.**

Make sure you fill in the date in with military format: DD/MMM/YYYY

Your form must include a phone number with an area code.

Ammunition must be shipped to a residential address of an officer or other approved individual, NOT to the post.

Accepted organizations can receive one or two cases of ammunition per request.  
Each case has 1,240 rounds.

The maximum quantity per ammunition request is limited to 2 cases or 2,480 rounds.

Make sure you fill out the confirmation block.

NOTE: Only the designated officer for your organization can complete this request.

# JMC FORM EXAMPLE

## AMSJM FORM 725-2 FOR CTG .30 CALIBER 8 ROUND CLIPS

### VETERANS ORGANIZATION REQUEST FOR CTG .30 CALIBER 8 ROUND CLIPS

Only authorized organizations that have been issued weapons through the Ceremonial Rifle Program at the US Army TACOM Life Cycle Management Command in Warren, MI are authorized to order, receive, and use blank ammunition and/or clips. If you have privately owned weapons or borrow weapons from another organization, your organization is not authorized to receive blank ammunition and/or clips through this program.

RETURN COMPLETED FORM TO:  
HQ Joint Munitions Command  
ATTN: AMSJM-MLD  
2695 Rodman Ave  
Rock Island IL 61299-6000  
Phone TOLL FREE 877-233-2515  
USARMY.RIA.JMC.MBX.CARG@ARMY.MIL

DATE 5 JAN 2021

**\*\*ORDER FORMS MUST BE RETURNED WITHIN 30 DAYS OF RECEIPT FOR PROCESSING. Failure to do so may cause a delay in processing your request.**

**SHIP TO INFORMATION:** Please print in the box below the first and last name of the person who will be receiving the clips, and the address of where the clips can be delivered during daytime hours. A phone number is required where the individual may be reached in case needed.

**ORGANIZATION INFORMATION:** Please enter organization name and number if applicable, i.e., AL Post 1, VFW Post 1, DAV Chapter 1, All Veterans Honor Guard, etc.

SHIP TO INFORMATION	
Name of Person Receiving Clips <u>John Doe</u>	
Physical Address- <u>PO Box Number is Not Acceptable</u> <u>100 MAIN Street</u>	
City <u>Smalltown</u>	State <u>GA</u> Zip <u>31906</u>
Telephone Number (REQUIRED) <u>706-544-1320</u>	
RESIDENTIAL ADDRESS <input checked="" type="radio"/>	COMMERCIAL ADDRESS <input type="radio"/>

ORGANIZATION INFORMATION	
Name of Organization & Number (AL, VFW, DAV, etc.) <u>VFW Post # 300</u>	
Organization Address <u>1355 NORTH MAIN Street</u>	
City <u>Smalltown</u>	State <u>GA</u> Zip <u>31906</u>
Telephone Number (if applicable) <u>706-545-1522</u>	

All clips are shipped via FedEx Ground from McAlester Army Ammunition Plant, McAlester, OK. Prefer shipment be to a residential address and not to the post. A phone number is required. All clips are free of charge.

DOD AMMO CODE/ STOCK NUMBER	DESCRIPTION	UNIT OF ISSUE	ORDER QUANTITY (100 MAXIMUM)
1305-A302 1305-00-096-3169	ctg caliber .30 8 Round clip	25, 50, 75, <u>100</u>	<u>100</u>

Doc No: W81YWB-

SIGNATURE OF POST COR, ADJ, OR CM (VFW) (required)  
John Doe

AMSJM FORM 725-2, JAN 2021

REPLACES AMSJM FORM 725-2, October 2020, WHICH CAN NOT BE USED

.30 CALIBER 8 RD CLIPS

## **AMSJM FORM 725-2 .30 CALIBER CLIPS GUIDANCE**

**If the requirements are not met, your form will be returned, CAUSING DELAYS in your order.**

Make sure you fill in the date in with military format: DD/MMM/YYYY

Your form must include a phone number with an area code.

Ammunition must be shipped to a residential address of an officer or other approved individual, NOT to the post.

Clips must be ordered in multiples of 25 and the maximum order quantity is 100 clips.

Make sure you fill out the confirmation block.

NOTE: Only the designated officer for your organization can complete this request.

## **THINGS TO KNOW**

### **RECEIVING YOUR CEREMONIAL AMMUNITION AND/OR CLIPS**

Please do not send any money or checks.  
All money or checks recieved will be returned.  
We do not charge shipping or handling.

**AMMUNITION AND CLIPS ARE PROVIDED  
FREE OF CHARGE.**

All ammunition will be shipped via Federal Express Ground (FEDEX Ground) from Lake City Army Ammunition Plant, Independence, MO. Normal FEDEX ground delivery will be Monday through Friday between 9 am and 5pm. Once a tentative shipment date is known, you will receive a confirmation.

**A SIGNATURE IS REQUIRED UPON DELIVERY.**



## CONTACT INFORMATION

For further rifle inventory questions or rifle request questions contact TACOM

By e-mail at: [usarmy.detroit.tacom.mbx.ilsc-donations@army.mil](mailto:usarmy.detroit.tacom.mbx.ilsc-donations@army.mil)

You can find more information online at:  
[www.tacom.army.mil/ilsc/donations/rifles](http://www.tacom.army.mil/ilsc/donations/rifles)

For further ceremonial ammunition or clip request questions contact JMC

By e-mail at:  
[usarmy.ria.jmc.mbx.carg@army.mil](mailto:usarmy.ria.jmc.mbx.carg@army.mil)

You can find more information online at:  
[www.jmc.army.mil/CeremonialAmmo.aspx](http://www.jmc.army.mil/CeremonialAmmo.aspx)



OF THIS AMMUNITION  
CAN CAUSE INJURY

20 CARTRIDGES

BLANK  
CALIBER .30 M1  
LC-16F551-04

DANGEROUS WITHIN 20 FEET

**U.S. ARMY DONATIONS PROGRAM**  
SUPPORTING OUR NATIONAL HEROES